

Regulations of the National Conference: "6th International Wrocław Scientific Meetings" Wrocław, 02-04.10.2025

I. General Provisions

1. These Regulations define the rights and obligations of the Participants of the Conference entitled "6th International Wrocław Scientific Meetings", hereinafter referred to as the Conference.
2. The Conference will be held on October 2-4, 2025. The Conference will be held at the Faculty of Pharmacy at ul. Borowska 211, 50-556 in Wrocław in a stationary form. The Organizer reserves the right to change the properties of the Conference, indicated in the first sentence, until the day of the beginning of the Conference.
3. The Organizer of the Conference is the Piast Silesian Medical University in Wrocław - Department and Institute of Molecular and Cell Biology of the Piast Silesian Medical University in Wrocław with its registered office in Wrocław 50-556 at ul. Borowska 211a, in cooperation with the Student Research Group of Cancer Cell Biology, the Department and Institute of Medical Sciences Fundamentals together with the Student Research Group of Flow Cytometry and Biomedical Research and the Department of Biomedical Environmental Analysis at the Department of Pharmaceutical Biochemistry together with the Student Research Group at the Department of Biomedical Environmental Analysis.
4. A participant in the Conference may be a student, a PhD student, a researcher, a teaching and research employee or a teaching employee and other persons professionally associated with the subject of the Conference, hereinafter referred to as Participants.
5. The languages used during the Conference are: English and Polish.
6. The Conference will include three types of scientific sessions, a lecture session of registered participants with presentations by invited guests, a workshop session, a poster session and a competition for the best poster as well as lectures by companies associated with experimental medicine.
7. Participation in the Conference is subject to a fee and entitles the Participant to:
 - participate in all scientific sessions and discussions and the poster session
 - Receive a certificate confirming participation in the conference.
8. Participation in the workshop session is registered separately according to the order of applications.
9. The dates of all events related to the Conference are available on the Conference website <https://konferencje.umw.edu.pl/6iws2025/> and the Conference fanpage.
10. The Organizer reserves the right to introduce changes to the program and the Conference Regulations and the right to change the date of the Conference or cancel it in the event of too few Participants or due to other random events beyond his control
11. The Participant undertakes to follow changes in the Regulations and news on the Conference website.

II. Rules of participation in the Conference

1. The condition of participation in the Conference is to register for participation and pay the fee for participation in the Conference in accordance with the conditions and within the time specified in these Regulations.
2. Active participation means sending a summary of the work and presenting it in the form of a poster in a poster or seminar session. At least one author of the work must be an active Participant of the Conference. The poster may have only one presenting author.
3. Application for participation in the Conference is made by filling in the Application Form available on the website at <https://konferencje.umw.edu.pl/6iws2025/> no later than 11.08.2025.
4. The fee for participation in the Conference should be transferred to the account indicated by the Organizer within 7 calendar days from the date of registration.
5. Each registered Participant taking an active part in the Conference will receive a certificate of participation in the Conference.
6. The Participant will cover the cost of participation in the Conference on their own.
7. The regulations for the preparation of summaries and posters constitute Annex 1 to these Regulations.
8. The regulations for the competition of works and awarding prizes constitute Annex 2 to the Conference Regulations.

III. Filling out the registration form

1. People who registered before the first planned conference date and paid for their participation do not fill out the registration form again.
2. The registration form is available on the Conference website.
3. The registration form is filled out by each Participant taking part in the Conference.
4. People who are co-authors and do not participate in the Conference do not fill out the registration form.
5. The data provided in the registration form is considered final by the Organizer after the Participant has sent the form.
6. The registration form should be filled out using full names, without abbreviations.

IV. Application for participation in workshop sessions

1. Application for a workshop session is made by sending an e-mail to the address provided on the Conference website after completing the Conference Application Form.
2. Registration for workshops is carried out in the order of applications. The number of places is limited.
3. The e-mail should include: the title of the selected workshop, the name and surname of the participant, the place of employment, and the contact telephone number.

4. Within five business days of sending the application, the Participant will receive a message confirming their registration for the workshop session or the reserve list.
5. If a place becomes available, the next person from the reserve list will be informed by phone about the possibility of participating in the session.

V. Conference fees

1. The Conference participation fee is as follows:

- a. passive participation – PLN 100
- b. active participation – PLN 250
- c. active participation of UMW students and employees – PLN 150
- d. participation in workshops - PLN 100/workshop

2. The fee should be paid by bank transfer to the account: Uniwersytet Medyczny im. Piastów Śląskich we Wrocławiu

Account number: BZ WBK XXXV O/Wrocław

PL 35 1500 1793 1217 9000 9997 0000

In the title of the payment, enter: 6IWSM – participant's name and surname

In the case of participation in the workshops, add this information in the title of the transfer, i.e., 6IWSM – participant's name and surname + [name of the workshop]

3. The Organizer issues an invoice for the payments made at the request expressed by the Participant in the Application Form.
4. Failure to settle the fee for participation in the Conference within 7 calendar days from the date of sending the Application Form authorizes the Organizer to cancel the registration of participation, including participation in the selected workshop session, without incurring any liability for damages.

VI. Resignation from participation in the Conference

1. The Participant may resign from participation in the Conference. Cancellation can be done by sending a message to the following e-mail address: 6iws2025@gmail.com
2. In the event of the Participant's withdrawal from participation in the Conference, the conference fee is refundable if it is made by 25.09.2025. After this date, cancellation is possible, but without a refund of the conference fee.
3. The refund will be made within 30 days of sending the cancellation.

VII. Copyright

1. At the time of registration, the Conference Participant declares the authorship of the submitted work and unlimited personal and property rights to it, as well as that third party rights do not encumber the work and do not infringe third party copyrights.
2. Participation in the Conference is tantamount to expressing consent to the recording, use and/or distribution by the Organizer of the image/voice/statement of each of the Participants in all promotional and marketing materials without time or territorial restrictions and to the publication of abstracts of the works and to streaming presentations or other processing of recordings of these presentations.
3. Expressing consent is tantamount to the fact that photographs/films or recordings taken during the Conference may be placed on the Conference Website or another website managed by the Organizer and used in promotional materials, also distributed for this purpose by means of vision or sound.
4. Consent to the provisions specified in points 2 and 3 of these regulations is expressed by checking the appropriate box in the Conference registration form. Failure to provide this consent prevents participation in the Conference.
5. The Participant has the right to submit a request to remove materials containing their image by indicating them on the Conference Website or in social media. After recognizing the validity of the request, the Organizer will remove the indicated materials within 14 days from the date of submission of the request to remove.

VIII. Final Provisions

1. Sending the Application Form issued by the Organizer means acceptance of the provisions of these Regulations, as well as an obligation to comply with the order regulations and any other arrangements made between the Participant and the Organizer.
2. Registration and participation in the Conference involve the processing of personal data by the Organizer. Detailed information on data processing is available in Section IX.
3. The Organizer has the right to change the provisions of the Regulations. The changes shall enter into force within 7 days from the date of their posting on the Conference website.
4. These Regulations shall enter into force on the date of their posting on the Conference website.
5. In matters not regulated by these Regulations, the provisions of the Civil Code shall apply.

IX. Processing of personal data

1. In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing

Directive 95/46/EC (General Data Protection Regulation, hereinafter referred to as GDPR), we inform you that:

1.1 The administrator of the personal data of the Conference Participants is the Piastów Śląskich Medical University in Wrocław, with its registered office in Wrocław at Wybrzeże Pasteura 1, 50 – 367 Wrocław, represented by the Rector.

1.2 The Administrator has appointed a Data Protection Officer, who can be contacted in matters concerning the processing of personal data at the following e-mail address: iod@umw.edu.pl

In all matters concerning the organization of the Conference, you can contact us at the following e-mail address: 6iws2025@gmail.com

1.3 The personal data of Participants will be processed for the following purposes:

- a) handling the organization of the event entitled "6th International Wrocław Scientific Meetings", including: registration of Participants, preparation and organization of scientific sessions, organization of workshops and social and cultural activities,
- b) recording, use, and/or dissemination by the Organizer of the image/voice/statements of Participants, in accordance with these Regulations,
- c) evaluation and awarding prizes for the best works,
- d) issuing certificates of participation,
- e) archiving,
- f) settlement of any civil law claims.

1.4 The legal basis for the processing of Participants' personal data is:

- 1) Article 6, paragraph 1, letter a) c GDPR, i.e. processing is necessary to fulfill the legal obligation incumbent on the Administrator, in connection with the organization of the Conference and for the purpose of registering participation, providing administrative support to Conference participants and in connection with archiving documents resulting from the provisions of the Act of 14 July 1983 on the national archival resources and archives
- 2) on the basis of art. 6 sec. 1 letter e) GDPR, in connection with the implementation of tasks in the public interest,
- 3) art. 6 sec. 1 letter f) GDPR, i.e. the legitimate interest of the Administrator consisting in determining, pursuing or defending against potential claims

1.5 The Administrator does not make personal data available to any recipients, except in cases where such an obligation results from the provisions of generally applicable law.

1.6 The Administrator will store the collected personal data for the time necessary to organize, conduct the Conference, make financial settlements and archive in the periods

specified in the provisions of law, as well as for the period of possible determination, pursuing or defending claims. .

1.7 In cases, on the principles and in the manner specified in applicable regulations, the Participant has the right to request: access to the content of the data and its rectification (Articles 15 and 16 of the GDPR), deletion of data (Article 17 of the GDPR), restriction of processing (Article 18 of the GDPR), objection to processing (Article 21 of the GDPR), data transfer (Article 20 of the GDPR) and the right to lodge a complaint with the supervisory authority - the President of the Personal Data Protection Office with its registered office at ul. Stawki 2, 00-193 Warsaw - in the event of a suspicion that the Administrator is processing personal data in violation of the law.

1.8 Providing personal data is voluntary; however, failure to provide it prevents participation in the Conference.

1.9 The Administrator does not use automated decision-making, including "profiling" of data, referred to in Article 4 point 4) GDPR, which means a form of automated processing of personal data consisting in the use of personal data to evaluate certain personal factors relating to a person.

Appendix 1 to the Regulations of the National Conference "6th International Wrocław Scientific Meetings".

Regulations for the preparation of abstracts and posters

1. The conference program includes a poster session, during which it will be possible to present works in the form of posters in the field of laboratory diagnostics/medical sciences. Original works will be preferred.
2. The abstract, together with the current affiliation of the Authors, should be prepared and sent using the form for sending abstracts available in the "abstracts" tab on the Conference website <https://konferencje.umw.edu.pl/6iws2025/>. After sending the abstracts, the authors will receive a return message within 5 working days informing them whether the work has been accepted.
3. The organizers reserve the right to reject works that do not meet the above criteria, including substantive ones, and inform that all abstracts will be checked with an anti-plagiarism program.
4. All accepted abstracts will be published in the conference materials.
5. Submitting a summary of the paper is tantamount to the authors accepting the Conference Regulations. The authors of the paper bear the consequences resulting from non-compliance or violation of the Regulations.
6. The poster should meet the following criteria:
 - horizontal orientation (size B1, height 707 x width 1000 mm)
 - should contain the title, first and last names, and affiliation of the authors
 - should have the appropriate parts clearly separated
 - a) in the case of an original paper: introduction, aim of the paper, materials and methods, results, conclusions, and - if necessary - a list of references
 - b) in the case of a review paper: the content of the poster and a list of references (max. 10 items, mainly from the last 5 years).
 - All graphics should be provided with descriptions. Borrowed graphics may be presented on the poster only with the source indicated.